

In The Name of Allah The most kind The most beneficent

Logo

Mullapur Friend's Society Welfare Trust UK

Estd: 2008

CONSTITUTION

Mullapur Friend's Society Welfare Trust UK

1. Name of the Organisation: Mullapur Friend's Society Welfare Trust UK

Name of the Organisation in brief: MFSOT UK

Established: - 30-06-2008 AD.

2. Office:-

Main office of this organisation should be in the United Kingdom. Branch offices may have any part of the world.

3. Aim and Objectives:-

- a) The Organisation shall be Non-political.
- b) The Organisation will work for the inhabitants of Mullapur Village living in UK and for the welfare of the people in Bangladesh, priority will be given on Social welfare, promote Education and relieve of property.
- c) The organisation shall work for the unity as well as development of Mullapur Village and the people residing in the UK and other parts of the world too.
- d) Above all the Organisation can execute following task according to the legal requisition.
 1. A. To appoint employee for the Organisation and pay remuneration
 2. B. For the expansion of funds the Organisation can buy, sell, rent or lease through the management committee resolution.

4. Trustee:

- a) Any resident of Mullapur Village who is over 18 years shall apply for trusteeship abides by the rules and regulation of the Organisation.
- b) Honorary Trustree: Anyone who is non-resident of Mullapur Village shall apply for honorary Trusteeship.
- c) The title Trustee/Honorary Trustee/Donor/Honorary Donor shall appoint approved by the EC.
- d) Except anti estate or anti-social activities Trustee/Honorary Trustee/Donor/Honorary Donor title must not dismissed by the General meeting.

- e) Trustee fee: £100.00 or equivalent to any other currency which is non-refundable.
- f) If any resident of Mullapur reside in any other village due to matrimonial effect or gets any other country's citizenship or their name enlisted in the other area voter list those will not affect voting rights or acceptances of Donor/Trusteeship.
- g) Masculine of the Mullapur Village resided in any other Village or District or becomes citizens of any other country he will be dignified as resident of Mullapur Village and also their next generation shall be considered as resident of Mullapur Village.
- h) Deceased Trustee/Honorary Trustee/Donor/Honorary Donor's name shall not terminate from the Trustee/ Donor list.

5. Donor:

By donating £500.00 or more equivalent currency from any other country considered to be a Donor. Donor who is non-resident of Mullapur shall be considered as Honorary Donor.

6. Executive Committee:

President-1, Vice President-1, General Secretary-1, Assistant Secretary-1, Treasurer-1, Literary and Cultural Secretary-1, Member-5.

7. Election:

- a) Every two years Executive Committee will be formed by voting.
- b) Only Trustee and Donor can vote.
- c) Honorary Donor and Honorary Trustee shall not vote.
- d) Trustee/Donor who is the legal resident of United Kingdom can be candidate for the election.
- e) 3 impartial non-executive committee members shall be nominated as election commissioner by the executive committee before 3 months of their term end. One of them appoint as Chairman. It shall be publicise in most circulated two Bengali newspapers including other media.
- f) No new Trustee shall be appointed by the Executive Committee 30 days before the tenure.
- g) EC is bound to provide the Trustee list required by the Election Commissioner.

- h) Election commission must provide voter list to the President and General Secretary candidate 1 month before the election date on same day for the benefits of all contestant.
- i) Election should be executed 2 months prior to EC tenure. Election commission should count vote in presences of the candidates or their legal agents and declare the name of the winner who get maximum vote and need to provide result sheet in writing to the candidates or their appointed agents without delay. If any reason any candidates or their appointed agents are not present election commission have a duty to publish election result through newspaper within 1 week.
- j) Election commission should conduct the election. The Chairman of the election commission can cast his vote only where the one or more candidates gets equal amount of vote. The Chairman could vote any candidate and declare as elected or necessarily the Chairman declares the winner candidate through lottery.
- k) Voting centre should be determined within the United Kingdom considering where conveniences for most voter.
- l) Each voter should cast 1 vote for candidate.
- m) If Executive Committee failed to organise the election for the next EC within the tenure or any reason EC has been terminated in that event the Founder member should take responsibility. Most founder members should elect 1 President, 1 General Secretary and 1 Treasurer within themselves and all other founder members are considered as executive member. Their tenure will be 5 months and the committee will organise the election abide by the rules and regulation of the constitution. Annulled committee should hand over the Bank Account and all other assets in writing to newly formed committee within 2 weeks' time. Newly elected committee can't execute any activities other than withdraw money from the bank only for election purposes.
- n) The committee formed with the founding members will be considering equally dignity like any other committee of the organisation.
- o) The committee formed by the founding members appoint new trustee/donor trustee, the appointed trustee/donor trustee can't be a voter or take part in the election for present term however subsequently they will be enlisted in the voter list.
- p) Any person who is convicted for criminal case by the UK Court and risk for public that person can't participate in the election. If the convicted person participated in the election even elected by covering details candidature or title will be void upon evidence.
- q) To take part in the election President and Secretary should submit full panel to the Election Commission otherwise unfit for the election. Although candidates participation in the election panel wise yet vote will be individually. The Election

Commission shall allocate single symbol for each panel which shall be used by every member of the panel.

- r) Any Trustee or Donor should qualify to take part in the election must appoint a person as Trustee/Donor/Honorary Trustee/Honorary Donor within the tenure of previous committee prior to election for the improvement of the Trust.
- s) President and General Secretary for the trust should not participate in the election successively two terms. After one term cessation shall participate in the election at any time. President and Secretary served 2 terms for the organisation; they cannot participate for the said post for third time.
- t) Any person should qualify for the President, General Secretary and Treasurer post necessarily to be a qualified Trustee or Donor 2 years prior to election.
- u) Any person determined to participate in election should submit the completed nomination paper within the time limit set by the election commissioner.
- v) Nomination fee for the candidates are as follows, President and Secretary: £150.00, Vice President, Assistant Secretary, Treasurer, Literary and Cultural Secretary: £100.00, Assistant Treasurer, Assistant Literary and Cultural Secretary: £50.00, Membership-£30.00, all fee applicable for each post. Above mentioned fees caused to be transform by the majority members present in the General Meeting.
- w) For the Executive Committee member post should participate in the election designated as 1st member, 2nd member, 3rd member and 5th member. 4th MEMBER
- x) Every voter required to exhibit Passport or driving license as identity card to the election commission or the person appointed by election commission prior to voting.

8) Rules and Power of the Executive Committee:

a) Tenure of the Executive Committee should be 2 Years from the day which the election result declared.

b) President of the Executive Committee should preside over all kind of meetings.

c) All meeting should call by General Secretary's name. President's name could be used if necessary.

d) In the absence of President and Secretary of the Executive Committee, Vice President and Assistant General Secretary should carry out the duty of President and General Secretary successively.

e) Treasurer shall keep all Income and Expense accounts and submits to the General Meeting and bound to be providing the copy of accounts to the members at the General Meeting. Moreover he should present the accounts any times if necessary for the organisation.

? f) Treasurer, Assistant Treasurer, should carry out duty of Treasurer when Treasurer is absent.

g) Executive Committee must organised meeting every 4 month, if required meeting shall be called any time.

h) If simple majority members of the EC accord any issue should considered as resolution.

i) Any member shall absent 2 successive EC meeting will misplace EC membership post or in other word the person will lose to express opinions and voting rights shall void. The said absent person put an appeal with valid acceptable reason in writing if majority members of the EC consensually agreed the absentness is acceptable only in that absentee person will get all right back.

j) If any EC member or office bearer shall involve with any anti organisational activity could be suspended from the post, in that case General Secretary should sent show cause notice outlining the inaccuracy notifying why not remove from the Organisation given 21 days' time. After 21 days the resolution will be taken agreed by the majority members of the EC.

k) If any anti-organisational action done by the General Secretary, in that case Assistant General Secretary should serve the notice to the Secretary on behalf of the organisation and will execute the business according to clause 7 section i.

l) Mullapur Friends Society UK ought to carry out any project in Bangladesh collaborate with office bearers of the Mullapur Friends Society located in Bangladesh. However to carry out any project the resolution of the Mullapur Friends Society UK would be final.

m) Literary and Cultural Secretary should carry out all kind of publicity and cultural get-together. Where the Secretary is absent Assistant Secretary should convey the task.

9) Finance:

- a) All money collected on behalf of the Organisation should disburse only to fulfil the objective of the Organisation.
- b) Apart from profit Fee collected from the Trustee/Donor/Honorary Trustee/Honorary Donor should not disburse.
- c) 75% of the profit could be disbursed and 25% should add up with the capital.
- d) Bank Account should operate in Britain and Bangladesh in the name of the Organisation. President, General Secretary and Treasure have a duty to operate the account by their name within the tenure. However it may transform according to the Banking regulation.
- e) Any Taka or Pound meant to the Organisation bound to be deposited to the Bank within 2 weeks. President, General Secretary and Treasure could have their hands £100 or equivalent Taka for expenses if necessary for the Organisation.
- f) All kind of expenses receipt should be kept otherwise accounts will not accepted.
- g) Executive Committee should operate the Bank Account from the day they have power until the last day of their term.
- h) Terminated committee should hand over the accounts including bank account to the new committee otherwise new committee may take legal action.
- i) Any two of the President, General Secretary and Treasure can sign the all kinds agreements or Cheque, however if it is conflicting with the other party's rules and regulation then this rules may change.

10) Essential Meetings:

- a) Any 13 members of the organisation can make a notification with their signature to President or Secretary requesting to call the Executive Committee meeting or General Members meeting. If president or General Secretary disagrees, where 21 days' time has been given in that case said 13 members can call the General meeting

by signing on the General Meeting notification. Majority members of the Organisation shall take any resolution EC committee must consider this. If required General Meeting could take resolution to dismiss the executive committee.

11) Donor and Trustee form Sample:

All Donor and Trustee form design and approve should authorised by the Executive Committee.

12) General Meeting:

- a) Every year at the end month Executive Committee should bound to be called the General Meeting to present report of yearly activities and Bank Accounts of the organisation. Notification regarding the yearly General Meeting should publicise 3 weeks before the date of the meeting in the well circulated newspaper in the UK similarly invitation letter should be reached to each member's recent address by post. In other hand email, Facebook and other media could be used.
- b) Each Trustee and Donor should considered as general member however Honorary Trustee and Honorary Donor should not regarded as general member.

13) Constitution Amendment:

Majority members of the Organisation consensually could amend any clause or sections of the constitution abide by the rules and regulations of general meeting other than founding members and their power.

14) Asset Retention:

All assets for the organisation should keep in writing. New Committee should accept all assets for the Organisation from the terminated committee in writing. Terminated committee is bound to hand over all kind of assets in writing at first meeting of the newly elected committee otherwise new committee might seek legal action.

15) Trustee/Donor order:

Trustee and Donor's order should be subject to the date of obtaining Trustee/Donor ship.

16) Founding Member: founder:

16.1 Sorawor Ahmed (BG), Father: Late Haji Nimar Ali
Bangladesh Address: Village: Mullapur Post Office: Nidonpur, Upozila: Bianibazar, District: Sylhet.
UK Address: 35 Cobden Road, Leytonstone, London E11 3PE

16.2 Najmul Islam Tapadar (S K) Father: Late Abdul Malik Tapadar.
Bangladesh Address: Village: Mullapur Post Office: Nidonpur, Upozila: Bianibazar, District: Sylhet.
UK Address: 56 High Street, Newport Essex, CB11 3QX.

Kith

16.3 Abdul Mukit Babul (MG), Father: Late Mahmud Ali.

Bangladesh Address: Village: Mullapur Post Office: Nidonpur, Upozila: Bianibazar, District: Sylhet.
UK Address: 13 Russell Avenue, Lovking, Weston Super Mare BS24 7GH.

16.4 Sultan Ahmed (MG) Father: Haji Md Nurul Islam
Bangladesh Address: Village: Mullapur, Sobuzbhag Post Office: Nidonpur, Upozila: Bianibazar, District: Sylhet.
UK Address: 29 Comet Drive, Shrewsbury, Shopshire, SY1 4AY

16.5 Md Nazrul Hoque (MG) Father: Late Md Fokrul Hoque
Bangladesh Address: Village: Mullapur Post Office: Nidonpur, Upozila: Bianibazar, District: Sylhet.
UK Address: 7 Henley House, Swanfield Street, London E2 7JA.

16.6 Abul Kasim (MK) Father: Haji Mosoddar Ali
Bangladesh Address: Village: Mullapur Post Office: Nidonpur, Upozila: Bianibazar, District: Sylhet.
UK Address: 11 Chapel Close, Guilford, Surrey GU2 8EE.

16.7 Helal Uddin Ahmed (UG) Father: Jamshid
Bangladesh Address: Village: Mullapur Post Office: Nidonpur, Upozila: Bianibazar, District: Sylhet.
UK Address: 5 Great field Avenue, East Ham, E6 3RU London.

16.8 Riaz Ahmed Syed (MG) Farther: Tamjid Ali
Bangladesh Address: Village: Mullapur Post Office: Nidonpur, Upozila: Bianibazar, District: Sylhet.
UK Address: Flat 1, 31 Stanley Road, Ilford, Essex IG1 1RW.

16.9 Md Soiful Alom (BG) Father: Hafiz Hazi Muhammed Azizur Rahman
Bangladesh Address: Village: Mullapur Post Office: Nidonpur, Upozila: Bianibazar, District: Sylhet.
UK Address: 63 Browning Road, Luton, Bedfordshire, LU4 0LF.

16.10 Ruhel Ahmed Sweet (BG) Father: Late Haji Muhib Ali
Bangladesh Address: Village: Mullapur Post Office: Nidonpur, Upozila: Bianibazar, District: Sylhet.

UK Address: 9 Walberswick Street, London SW8 1XF.

17) Dissolution:

If any reason the Organisation is in complications and need to terminate the Organisation in that event all assets belongs to the Organisation should be given any educational establishment of Mullapur village by the consensus of two third majority members.

NB: If any Member or Office bearers execute any sort of work violating the clause, section or sub section of the constitution in that case any trustee could seek legal action.

End

Approved

Founder Members:

1. Sorawr Ahmed-----Signature 07-07-15
2. Najmul Islam Tapadar -----Signature 07-07-15
3. Abdul Mukit-----Signature 07-07-15
4. Sultan Ahmed-----Signature 07-07-15
5. Muhammed Nazrul Hoque-----Signature 07-07-15
6. Abul Kasim-----Signature 07-07-15
7. Helal Uddin Ahmed ----- Signature 07-07-15
8. Riaz Ahmed Syed-----Signature 07-07-15
9. Md Sultan Alom-----Signature 07-07-15
10. Ruhel Ahmed Sweet-----Signature 07-07-15